

Southwest Kansas Library System

100 Military Ave., Suite 210, Dodge City, KS 67801

Phone: (620)225-1231 · Phone: 800-657-2533 · Fax: (620)225-0252

E-mail: swkls@swkls.org Website: www.swkls.org



The Southwest Kansas Library System Executive Board met for its regular meeting on Friday, January 11, 2008 at 10:00 a.m. The meeting was held in the Lois Flanagan Room, Dodge City Public Library, Dodge City, Kansas.

Those attending were:

Denise Smith, Chair	Stanton County Representative
Marla Dunn	Clark County Representative
Ellen Selzer	Comanche County Representative
David Kearney	Edwards County Representative
Joan Weaver	Edwards County Governor Appointee
Denise Galarraga	Finney County Representative
Leesa Shafer	Ford County Representative
Holly Mathes	Grant County Representative
Sara Powell	Gray County Representative
Joyce Armstrong	Hamilton County Representative
Jacque Sherrill	Hodgeman County Representative
Tammy Dickey	Kearny County Representative
Ruby Martin	Lane County Representative
Carolyn Chase	Meade County Representative
Virginia Johnson	Morton County Representative
Jean Schlegel	Ness County Representative
Myra Coker	Ness County Governor Appointee
Carol Rittscher	Seward County Representative
Eunice Schroeder	Stevens County Representative
Emily Sitz	SWKLS Director
Melanie Bernbeck	Utica Public Library
Stacey Strickland	Stevens County Library
Barbara Luck	Morton County Library
Cindy Hittle	Rolla Library
Ronda Garza	Kismet Library
Cathy Reeves	Dodge City Public Library
Karen S. Salmans	Hanston City Library
Kathy Leon	Bucklin Public Library
Dawnon Beaver	Meade Public Library
Marshela Adolfson	Meade Public Library
Richard Brookman	Kearny County Library
Charlene McGuire	SWKLS
Sara McFarland	SWKLS
Carolyn Guernsey	SWKLS

Providing services and support to

Clark / Comanche / Edwards / Finney / Ford / Grant / Gray / Greeley / Hamilton / Haskell / Hodgeman / Kearny
Lane / Meade / Morton / Ness / Scott / Seward / Stanton / Stevens / Wichita Counties

The meeting was called to order by Board Chair Denise Smith. Joyce Armstrong made a motion the agenda be approved as presented. Virginia Johnson seconded. Motion carried.

Introductions were made and the roll call sheet was passed around to sign.

The minutes from the December 21, 2007 Executive Board meeting were presented for approval. Jean Schlegel made a motion the minutes be accepted as presented. Marla Dunn seconded. Motion carried.

Emily reviewed the Budget Summary for the month ending December 31, 2007. Carolyn reviewed the Account Balances and Income Summary for the month ending December 31, 2007.

Carolyn reviewed the bills for the month of January:

General Fund check #28190 through #28233

Grants and Aids check #5467 through 5470

with bills to be added before the end of the month from Alltel, Best Water of Southwest Kansas, Birch Telecom, Blue Cross/Blue Shield of Kansas, Center Point Large Print, Cox Communications, Dillons, Recorded Books, Wal Mart and the 1/22/08 payroll. Eunice Schroeder made a motion to pay the bills listed and the anticipated bills. Leesa Shafer seconded. Motion carried.

Emily described the current procedures for our competitive grants, the Continuing Education Grants and Technology Grants. C.E. Grants traditionally have been brought before the Board for approval. Technology Grants were set up on a first-come/first-served basis, with the Technology Grant Committee approving the grants. She expressed a concern about the inconsistency between the two grants and stated it would expedite the C.E. Grant process if that committee was empowered to approve the grants. All grant checks come before the Board for approval before they are distributed. Joan made a motion to empower the C.E. Grant Committee to approve grants and notify recipients in a timely manner. Virginia seconded. Motion passed.

Emily led a discussion of the OPAL meeting in December. The room capacity of 25 made it necessary to ask some non-voting members to leave the room even though staff members were doubled up on computers, so we have increased the room size to 50. Talking Communities is looking at adding an "abstain" option to the pop-up box for voting to accommodate System staff and other attendees who are not voting members of the Board. The Bylaws currently allow meeting by "video conferencing if deemed necessary by the Executive Committee." Emily suggested the Bylaws Committee consider broadening that to allow for other technology-based options such as OPAL. Joan suggested some meetings could be routinely scheduled as on-line meetings.

Emily reviewed plans for KLA's Legislative Day on February 21. The theme will be "Kansas Libraries Deliver." Push cards outlining initiatives will be sent out soon. Of special interest to southwest Kansas are the courier system and reliable, high-speed broadband access for every public library. SWKLS will again pay for shared accommodations at Senate Luxury Suites and for Legislators' lunches.

Denise reviewed the 2008 Committee Appointments and Board Meeting Dates.

Emily reported the shared System Plan will be presented to the State Library of Kansas Board in the spring. One of the shared initiatives from the Plan is a revision of the State Standards for Public Libraries. Kansas Reads "In Cold Blood" will have its kick-off at Finney County Library January 27. Libraries can expect their first Spanish Language Suggested Order List the end of January.

Sara reported on upcoming workshops.

Charlene reported on activities of the Tech Consultant staff and gave an update on Verso. She encouraged libraries needing new Tech Plans for E-Rate to get them done as soon as possible.

Joan asked that comments on the Library Development Program process be directed to her or other members of that committee.

Other announcements included:

- Video Relay System (new technology to assist hearing impaired) at Stevens Co. Library.
- Richard Brookman is new regional area member at-large for Friends of Kansas Libraries.
- Richard has also been asked to write an article for the KLTA newsletter.
- Carol Rittscher introduced Ronda Garza, Kismet Library's new director.
- Dodge City Public Library has a circ desk to give away.
- Stevens County Library has a circ desk to give away.

Leesa made a motion the meeting adjourn. Eunice seconded.

Respectfully submitted,

Carolyn Guernsey
Recording Secretary