

## Southwest Kansas Library System

100 Military Ave., Suite 210, Dodge City, KS 67801

Phone: (620)225-1231 · Phone: 800-657-2533 · Fax: (620)225-0252

E-mail: [swkls@swkls.org](mailto:swkls@swkls.org) Website: [www.swkls.org](http://www.swkls.org)



The Southwest Kansas Library System Executive Board met for its regular meeting on Friday, June 13, 2008 at 10:00 a.m. The meeting was held on-line in the SWKLS OPAL Room.

Those attending were:

Denise Smith, Chair	Stanton County Representative
Marla Dunn	Clark County Representative
Ellen Selzer	Comanche County Representative
Joan Weaver	Edwards County Governor Appointee
Leesa Shafer	Ford County Representative
Sara Powell	Gray County Representative
Lori Zerr	Greeley County Representative
Joyce Armstrong	Hamilton County Representative
Jacque Sherrill	Hodgeman County Representative
Richard Brookman	Kearny County Representative
Ruby Martin	Lane County Representative
Carolyn Chase	Meade County Representative
Cindy Hittle	Morton County Representative
Jean Schlegel	Ness County Representative
Julie O'Brien	Scott County Representative
Carol Rittscher	Seward County Representative
Eunice Schroeder	Stevens County Representative
Emily Sitz	SWKLS Director
Dawnon Beaver	Meade Public Library
Mary Ehret Holler	Protection Township Library
Charlene McGuire	SWKLS
Sara McFarland	SWKLS
Patti Cummins	SWKLS
Janelle Jarboe	SWKLS
Carolyn Guernsey	SWKLS

The meeting was called to order by Board Chair Denise Smith. She added "Change of date and place of September meeting" to the agenda and asked that VERSO ILL Module be moved to immediately follow approval of the Bills. Joyce Armstrong made a motion the agenda be approved with this addition. Jean Schlegel seconded. Motion carried.

Denise stated that signing in to the OPAL room would serve as Roll Call.

The minutes from the April 18, 2008 Full System Board meeting were presented for approval. Lori Zerr made a motion the minutes be accepted as presented. Leesa Shafer seconded. Motion carried.

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Lane / Meade / Morton / Ness / Scott / Seward / Stanton / Stevens / Wichita Counties

Emily reviewed the Budget Summary for the month ending May 31, 2008. Carolyn reviewed the Account Balances and Income Summary for the month ending May 31, 2008.

Carolyn reviewed the bills for the month of June:

General Fund check #28581 through #28624

Grants and Aids check #5583 through 5594

with listed bills to be added before the end of the month from AT&T, Best Water of Southwest Kansas, Blue Cross/Blue Shield of Kansas, Dillons, Wal Mart, America First Insurance, Emily Sitz expense check, the 6/24/08 payroll, and BPH salary reimbursement. Eunice Schroeder made a motion to pay the bills listed and the anticipated bills. Jean Schlegel seconded. Motion carried.

Board members logged in to a Webinar with AutoGraphics. Mary Jackson and Eric Jung explained VERSO's CILL module.

Emily stated that the ILL module can be used by patrons or by library staff, depending on the individual library's preference, and it will reduce staff time spent on ILL significantly. Implementation of the module is a step toward the State Library's vision of one-stop shopping. The State Library has committed to a \$20,000 LSTA grant in support of this program. The System would be making a \$10,000 annual commitment for the maintenance fee to cover all libraries.

Carolyn explained we will have a credit balance of approximately \$9,500 with BCR at the end of their fiscal year that will reduce expenditures from the Cataloging Online Charges line item.

Richard Brookman made a motion to approve the purchase of the VERSO ILL Module using a combination of the LSTA funds and \$9,500 from the Cataloging Online Charges line item. Cindy Hittle seconded. Motion carried.

Carolyn reported that Stephen Gechter had completed the audit of the System's 2007 books and found no irregularities.

Emily explained that the State Library had contacted the System late in April about serving as a pass-through for Gates Foundation Staying Connected Grant funds in the amount of \$5,400. Because action on this was necessary before the next Board meeting, the Executive Committee voted to approve the grant contract. Joyce Armstrong made a motion to ratify the contract with the State Library of Kansas for the Gates Foundation Staying Connected funds. Lori Zerr seconded. Motion carried.

Emily stated the System has applied for a Kan-ed Subsidy for their 2008-09 year that begins July 1. She further reported that Kan-ed expects to support T-1 connections to take the place of subsidies in the future, so libraries should plan to apply for E-Rate to make up for the loss of the Kan-ed subsidy.

Emily asked that the September meeting of the Executive Board be moved to September 19. This would make it possible to pair the meeting with a workshop on search strategies and populating the database for Kansas Health Online. Jean Schlegel made a motion to change the date of the

September Executive Board meeting from September 12 to September 19. Leesa Shafer seconded. Motion carried.

Emily reported she will be in Topeka next week to present the unified System plan to the State Library of Kansas Board. The ILDP Task Force is in favor of putting funds toward a courier to help libraries of all sizes across the state.

Sara reported the last of the 2008 State Summer Reading LSTA grant funds will be used to provide "Mr. Billy" CDs containing songs about insects to all libraries for use during their summer programs. *Bear Feels Sick* is the book selection for this year's Kansas Reads to Preschoolers initiative. On August 8 Bill Stewart will present a workshop on library accounting practices and policies.

Charlene stated the technology staff are busy installing new Gates Grant computers. Jetmore's VERSO has been brought up. Staff is visiting each of the new automation libraries.

Other announcements included:

Joyce Armstrong attended a copyright workshop at SCKLS. She and Ronda Garza, Kismet District Library, and Mildred Dearden, Scott County Library, attended the State Library's first Library Administrator Certification workshop.

Joan Weaver put together insect-related relays and would like to share them.

Emily stated the next meeting of the Executive Board will be August 8, with the Budget Hearing scheduled at 10:15 a.m.

Marla Dunn made a motion the meeting adjourn. Cindy Hittle seconded.

Respectfully submitted,

Carolyn Guernsey  
Recording Secretary