

Southwest Kansas Library System

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The Southwest Kansas Library System Executive Board met for its regular meeting on Friday, August 8, 2008 at 10:00 a.m. The meeting was held in Dodge City Public Library's Lower Level Meeting Room.

Those attending were:

Denise Smith, Chair	Stanton County Representative
Ellen Selzer	Comanche County Representative
David Kearney	Edwards County Representative
Joan Weaver	Edwards County Governor Appointee
Lynn Ecklund	Finney County Representative
Leesa Shafer	Ford County Representative
Holly Mathes	Grant County Representative
Sara Powell	Gray County Representative
Lori Zerr	Greeley County Representative
Joyce Armstrong	Hamilton County Representative
Richard Brookman	Kearny County Representative
Ruby Martin	Lane County Representative
Dawnon Beaver	Meade County Representative
Virginia Johnson	Morton County Representative
Jean Schlegel	Ness County Representative
Carol Rittscher	Seward County Representative
Eunice Schroeder	Stevens County Representative
Emily Sitz	SWKLS Director
Kathy Leon	Bucklin Public Library
Candi Cook	Cimarron City Library
Claudia Ward	Finney County Library
Marilyn Keating	Hamilton County Library
Debbie Erb	Ransom Public Library
Cindy Hittle	Rolla Library
Charlene McGuire	SWKLS
Sara McFarland	SWKLS
Patti Cummins	SWKLS
Carolyn Guernsey	SWKLS

The meeting was called to order by Board Chair Denise Smith. Joyce Armstrong made a motion to recess until 10:15 to attend Dodge City Public Library's Gates Computer Lab dedication. Joan Weaver seconded. Motion carried.

Providing services and support to

Clark / Comanche / Edwards / Finney / Ford / Grant / Gray / Greeley / Hamilton / Haskell / Hodgeman / Kearny
Lane / Meade / Morton / Ness / Scott / Seward / Stanton / Stevens / Wichita Counties

Denise reconvened the meeting at 10:17 and opened the Budget Hearing. Emily summarized the changes from the current year budget. There were no public comments, and Denise closed the Budget Hearing.

Eunice Schroeder made a motion to certify the budget to the County Clerk. Virginia Johnson seconded. Motion carried.

Denise added "Bylaws Committee Report" and "KLCY Application for LSTA Grant" to the agenda following the Nominating Committee Report. Leesa Shafer made a motion to approve the agenda with these additions. Sara Powell seconded. Motion carried.

Introductions were made and the roll call sheet was passed around to sign.

The minutes from the June 13, 2008 Executive Board meeting were presented for approval. Jean Schlegel made a motion to accept the minutes as presented. Leesa Shafer seconded. Motion carried.

Emily reviewed the Budget Summary for the month ending July 31, 2008. Carolyn reviewed the Account Balances for the month ending July 31, 2008.

Carolyn reviewed the bills for the month of August:

General Fund check #28695 through #28741

Grants and Aids check #5625 through #5641

with listed bills to be added before the end of the month from Alltel, AT&T, Best Water of Southwest Kansas, Blue Cross/Blue Shield of Kansas, Dillons, Visa, Wal Mart, 8/19/08 payroll expenses, Meade County News, and Jetmore Republican. Joan Weaver made a motion to pay the bills listed and the anticipated bills. Lori Zerr seconded. Motion carried.

Emily reported the System Plan was approved by the State Library of Kansas Board. They were very receptive to the concept of the Plan shared by the seven Regional Library Systems.

Kathy Leon, Nominating Committee Chair, presented the slate of officers for 2009. Leesa Shafer will move up to Chair and Jean Schlegel to First Vice Chair. Richard Brookman has been nominated for Second Vice Chair, Sara Powell for Secretary, and Mary Holler for Treasurer. Election of officers will take place at the Fall Assembly Meeting in October.

Richard Brookman, Policy and Bylaws Committee Chair, presented proposed changes to the bylaws (Option 1 of handout). These changes will also be acted on at the October meeting.

Carolyn presented the Summer Reading LSTA Grant to be administered for the Kansas Library Consultants for Youth. Ruby Martin made a motion to approve the grant application. Virginia Johnson seconded. Motion carried.

Emily presented the Kansas Health Online Grant, a joint project of the K.U. Medical Library, State Library of Kansas, and Kansas Health Policy Authority. This \$1,200 grant will provide

for consumer focus groups conducted in two SWKLS libraries and training for medical searches. Joyce made a motion to approve the grant application. Eunice seconded. Motion carried.

Charlene reported the cost of the AVG software we provide for libraries has tripled. Having this software on library computers significantly decreases the workload of the Technology Consultants. She is looking at other possible products. Emily stated there are line items other than Technology Grants where we can make up this difference. The Technology Committee has requested the Budget Committee decrease the grant line item by \$1,000 and the multi-year license agreement be purchased through another line item so there is a consistent dollar figure for Technology Grants.

Charlene demonstrated the VERSO Faceted Search Module. This new add-on product from Auto-Graphics will provide advanced searching tools working in the background, enabling patrons to search all types of materials grouped according to selected criteria. There is a one-time cost for the module of \$6,000 with a \$1,000 annual maintenance fee in subsequent years that includes all SWiftnet libraries. Emily stated the initial cost could come from under-spent line items she drew attention to when reviewing the Budget Summary. Lori Zerr made a motion to approve purchase of the Faceted Search Module. Virginia Johnson seconded. Motion carried.

Emily reviewed the Kansas Library Law Blog hand-out, emphasizing the importance of making library boards aware of changes in the Kansas Open Meeting Act.

Emily reported the ILDP Task Force meets next week to meet with possible vendors for a state-wide courier. The Task Force is interested in pursuing this course to facilitate resource sharing. KLA Council acted to require KLTA members to have individual KLA memberships. This will have an impact on local library budgets.

Sara encouraged everyone to look at the Kansas Center for the Book website for ideas to implement the Kansas Reads to Preschoolers project in November. She provided Summer Reading Program evaluation testimonial forms for the public to fill out. Sara will do a Summer Reading tour next summer as Skippyjon Jones. She thanked those who participated in the Continuing Ed. Survey and reviewed upcoming C.E. events. Applications for C.E. Grants will be accepted the last two weeks in August; application forms are available online.

Other announcements included:

- Cathy Reeves thanked Board members for coming to the computer lab ribbon cutting ceremony.
- Jean Schlegel announced Ness City Public Library is a member of the Foundation Center, partnering with the Ness County Office of Economic Development.
- Joyce Armstrong announced the SW Learning Quest winner was from Hamilton County Library.
- Denise Smith asked, on behalf of the Planning Committee for the KLA/MPLA Conference, for program proposals for conference sessions.

Leesa Shafer made a motion the meeting adjourn. Eunice Schroeder seconded.

Respectfully submitted,

Carolyn Guernsey
Recording Secretary