

Southwest Kansas Library System

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The Southwest Kansas Library System Executive Board met for its regular meeting on Friday, January 9, 2009 at 10:00 a.m. The meeting was held in the Lois Flanagan Room, Dodge City Public Library, Dodge City, Kansas.

Those attending were:

Leesa Shafer, Chair	Ford County Representative
Ellen Selzer	Comanche County Representative
David Kearney	Edwards County Representative
Joan Weaver	Edwards County Governor Appointee
Holly Mathes	Grant County Representative
Candis Cook	Gray County Representative
Lori Zerr	Greeley County Representative
Joyce Armstrong	Hamilton County Representative
Karen S. Salmans	Hodgeman County Representative
Nola Ochs	Hodgeman County Governor Appointee
Richard Brookman Jr.	Kearny County Representative
Ruby Martin	Lane County Representative
Carolyn Chase	Meade County Representative
Virginia Johnson	Morton County Representative
Jean Schlegel	Ness County Representative
Carol Rittscher	Seward County Representative
Denise Smith	Stanton County Representative
Eunice Schroeder	Stevens County Representative
Emily Sitz	SWKLS Director
Nidia Gallegos	Grant County Library
Cindy Hittle	Rolla Library
Carrie Williams	Morton County Library
Dora Lynch	Kearny County Library
Dawnon Beaver	Meade Public Library
Ronda Garza	Kismet Public Library
Kathy Leon	Bucklin Public Library
Charlene McGuire	SWKLS
Sara McFarland	SWKLS
Carolyn Guernsey	SWKLS

The meeting was called to order by Board Chair Leesa Shafer. She stated there are two changes to the agenda, changing “501(c)(3)” to an informational item, and adding “Kan-Ed Filtering.” Joan Weaver made a motion the agenda be approved with these changes. Denise Smith seconded. Motion carried.

Providing services and support to

Clark / Comanche / Edwards / Finney / Ford / Grant / Gray / Greeley / Hamilton / Haskell / Hodgeman / Kearny
Lane / Meade / Morton / Ness / Scott / Seward / Stanton / Stevens / Wichita Counties

Introductions were made and the roll call sheet was passed around to sign.

The minutes from the December 12, 2008 Executive Board meeting were presented for approval. Eunice Schroeder made a motion the minutes be accepted as presented. Jean Schlegel seconded. Motion carried.

Emily reviewed the Budget Summary for the month ending December 31, 2008. Carolyn reviewed the Account Balances for the month ending December 31, 2008.

Carolyn reviewed the bills for the month of January:

General Fund check #29039 through #29103

Grants and Aids check #5786 through 5791

with bills to be added before the end of the month from Alltel, AT&T, Best Water of Southwest Kansas, Blue Cross/Blue Shield of Kansas, Cox Communications, Dillons, Wal Mart and the 1/20/09 payroll. Virginia Johnson made a motion to pay the bills listed and the anticipated bills. Lori Zerr seconded. Motion carried.

Leesa presented Montezuma Township Library's contract for Full Service 15 \$2,833. Jean made a motion to approve the contract. Richard seconded. Motion carried.

Leesa stated the System's membership in the Kansas Center for the Book is due. Joan made a motion to renew SWKLS's affiliate membership. Ellen seconded. Motion carried.

Emily reported we are working on clarification of our 501(c)(3) status. We have received conflicting information and have written a letter to the IRS to determine our status.

Sara stated the web site for the State Library's Annual Library Survey is now available. Libraries must have their surveys submitted by February 15 to receive State Aid.

Sara reported she has made reservations at Senate Luxury Suites for Legislative Day. The theme for the day will be "When times are tough people depend on libraries more than ever." The State Library is not asking for budget enhancements this year but is asking to maintain the current level of State Aid.

Emily stated the Kansas Library Association Educational Foundation (KLAEF)'s fundraiser at the KLA/MPLA Conference will be a talent show and basket auction.

Carolyn asked the Board Chair, First Vice Chair, and Treasurer to sign bank signature cards after the meeting.

Charlene addressed questions she's received on filtering through Kan-Ed. Libraries using Kan-Ed's internet connection will have the option of using Kan-Ed's filter or filtering on their own. Kan-Ed's filter will be faster than KanGuard. KanGuard will continue as an option. Libraries need to indicate on their Kan-Ed application which filtering they plan to use.

Emily reported that at the System Directors meeting Jim Minges reported on progress with the Courier Task Force which is using a cost model of \$500 for 3 times a week service and \$2,500 for

5 times a week service as an estimate. Based on responses to our courier survey our line item will cover these costs. The State Librarian is looking at reductions to State Aid, Talking Books, ILDP and State Library operations. We will need to increase MyKlow to \$1,500 and may need to address adding KanGuard to our budget.

Sara reported on upcoming workshops and asked librarians to contact her if they plan to go to Topeka for Legislative Day.

Charlene told librarians to watch for information on a Verso event at KLA/MPLA conference. Verso is currently working on an acquisitions module. Janelle is working on classes on KLOW (there is a big software change) and digital video cameras. Charlene reviewed the Kan-Ed application process for T-1 or 3mg service.

Leesa reminded librarians the first C.E. Grant application window will be in February; watch for notification on the System List.

Joyce made a motion the meeting adjourn. Eunice seconded.

Respectfully submitted,

Carolyn Guernsey
Recording Secretary