

## Southwest Kansas Library System

100 Military Ave., Suite 210, Dodge City, KS 67801

Phone: (620)225-1231 · Phone: 800-657-2533 · Fax: (620)225-0252

E-mail: [swkls@swkls.org](mailto:swkls@swkls.org) Website: [www.swkls.org](http://www.swkls.org)



The Southwest Kansas Library System Executive Board met for its regular meeting on Friday, June 12, 2009 at 10:00 a.m. The meeting was held on-line in the SWKLS OPAL Room.

Those attending were:

Leesa Shafer, Chair	Ford County Representative
Cara Vanderree	Clark County Representative
Mary Ehret Holler	Comanche County Representative
Holly Mathes	Grant County Representative
Sara Powell	Gray County Representative
Lori Zerr	Greeley County Representative
Joyce Armstrong	Hamilton County Representative
Ruby Martin	Lane County Representative
Carolyn Chase	Meade County Representative
Virginia Johnson	Morton County Representative
Jean Schlegel	Ness County Representative
Carol Rittscher	Seward County Representative
Denise Smith	Stanton County Representative
Eunice Schroeder	Stevens County Representative
Emily Sitz	SWKLS Director
Cathy Reeves	Dodge City Public Library
Charlene McGuire	SWKLS
Sara McFarland	SWKLS
Patti Cummins	SWKLS
Janelle Jarboe	SWKLS
Carolyn Guernsey	SWKLS

The meeting was called to order by Board Chair Leesa Shafer. She asked that “Friends of Kansas Libraries Board” be added to the agenda. Joyce Armstrong made a motion the agenda be approved with this addition. Denise Smith seconded. Motion carried.

Leesa stated that signing in to the OPAL room would serve as Roll Call.

The minutes from the May 15, 2009 Full System Board meeting were presented for approval. Jean Schlegel made a motion the minutes be accepted as presented. Sara Powell seconded. Motion carried.

Emily reviewed the Budget Summary for the month ending May 31, 2009. Carolyn presented the Account Balances and Income Summary.

---

Providing services and support to

Clark / Comanche / Edwards / Finney / Ford / Grant / Gray / Greeley / Hamilton / Haskell / Hodgeman / Kearny  
Lane / Meade / Morton / Ness / Scott / Seward / Stanton / Stevens / Wichita Counties

Carolyn reviewed the bills for the month of June:

General Fund check #29445 through #29490

Grants and Aids check #5884 through 5930

with listed bills to be added before the end of the month from Alltel, AT&T, Best Water of Southwest Kansas, Blue Cross/Blue Shield of Kansas, Cox Communications, Dillons, Wal Mart, and 6/23/2009 payroll expenses. She asked for BayScan invoice #18014 for \$123.00 to also be added to the bills list. Eunice Schroeder made a motion to pay the bills listed and the anticipated bills. Joyce Armstrong seconded. Motion carried.

Emily reported the State Library of Kansas will no longer collect Public Library Board information. Steve is working on an on-line reporting system to streamline the information we collect.

Carolyn announced OCLC Cataloging & Resource Sharing Subscription charges we pay to BCR will go down slightly for their 2009-10 year, to \$5,774. If we pre-pay \$10,000 (including CatExpress records) by July 24 we will earn a BCR training voucher and earn 2.75% interest on our account balance.

Emily stated the Friends of Kansas Libraries Board needs a representative from the southwest region and asked for suggestions to fill this position.

Emily reported she has turned in the LSTA application for the courier grant. That grant will come in quarterly payments to reimburse NEKLS, which is managing the Courier Project. A contract has not yet been entered into with the vendor; the Courier Task Force is hopeful the per-library costs won't increase from their proposal. The anticipated start-up date is mid-July. Emily will go to ALA Conference in Chicago. She will present our System Plan Progress Report to the State Library Board next week. We are doing well in meeting our goals.

Sara reviewed upcoming Summer Reading and workshop plans.

Charlene reported the staff is working on the VERSO Iluminar interface with Auto-Graphics. Kan-Ed is moving along, with installations expected to begin in late July. Tech Day on September 25 will include two general sessions, with three simultaneous sessions going on the rest of the day.

Jean Schlegel made a motion the meeting adjourn. Cara Vanderree seconded.

Respectfully submitted,

Carolyn Guernsey  
Recording Secretary