

Southwest Kansas Library System

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The Executive Board of the Southwest Kansas Library System met for their regular meeting on Friday, January 15, 2010, at 10:00 a.m. The meeting was held on-line in the SWKLS OPAL Room.

Those attending were:

Jean Schlegel, Chair	Ness County Representative
Cara Vanderree	Clark County Representative
Jacquelyn Johnson	Clark County Governor's Appointee
Ellen Selzer	Comanche County Representative
Virginia Gleason	Edwards County Representative
Joan Weaver	Edwards County Governor's Appointee
Leesa Shafer	Ford County Representative
Charlene Kirkpatrick	Ford County Governor's Appointee
Holly Mathes	Grant County Representative
Lori Lynn Zerr	Greeley County Representative
Joyce Armstrong	Hamilton County Representative
Richard Brookman Jr.	Kearny County Representative
Ruby Martin	Lane County Representative
Dawnon Beaver	Meade County Representative
Virginia Johnson	Morton County Representative
Jill Pannkuk	Seward County Representative
Denise Smith	Stanton County Representative
Kathy Leon	Bucklin Public Library
Cathy Reeves	Dodge City Public Library
Mary Holler	Protection Township Library
Emily Sitz	SWKLS
Patti Cummins	SWKLS
Charlene McGuire	SWKLS
Sara McFarland	SWKLS
Janelle Mercer	SWKLS
Carolyn Guernsey	SWKLS

The meeting was called to order by Board Chair Jean Schlegel.

Joyce Armstrong made a motion to approve the agenda. Richard Brookman seconded. Motion carried.

Jean stated that signing in to the OPAL Room would serve as roll call.

The minutes from the December 11, 2009, meeting were presented for approval. Ruby Martin made a motion to approve the minutes as written. Richard Brookman seconded. Motion carried.

Emily reviewed the Budget Summary for the month ending December 31, 2009. Carolyn reviewed the Account Balances and Income Summary for the month ending December 31, 2009.

Carolyn reviewed the bills for the month of January:

General Fund check #29952 through #30020
Grants and Aids check #6040 through #6046

with bills to be added before the end of the month from AT&T, Best Water of Southwest Kansas, Blue Cross/Blue Shield of Kansas, Cox Communications, Verizon, Wal Mart and January 19 payroll expenses. Lori Zerr made a motion to pay the bills listed and the anticipated bills. Leesa Shafer seconded. Motion carried.

Carolyn presented for approval BPH contracts from Cimarron, Grant County, Hanston, Liberal Memorial, Ness City, Spearville Township, and Stevens County libraries. Virginia Johnson made a motion to approve BPH contracts from the seven libraries. Joan Weaver seconded. Motion carried.

Emily stated the System's affiliation with Kansas Center for the Book is due for renewal. Leesa Shafer made a motion to renew SWKLS affiliation with Kansas Center for the Book for \$250. Lori Zerr seconded. Motion carried.

Charlene, on behalf of the Technology Committee, asked for a reduction of the maximum Tech Express Grant level because funds were exhausted before the end of last year. Richard Brookman made a motion to reduce the maximum Tech Express Grant level to \$200. Leesa Shafer seconded. Motion carried.

Carolyn stated the Kansas Library Trustee Association Board needs a representative from SWKLS. There will be an article about this in the newsletter.

Emily shared updates on KLA Conference plans. She reported the Courier rules for the second year have been revised, with high volume charges going down and 5-day service being required for libraries sending 7,000 items. Overall the service has been quite successful through its first six months.

Sara reported she is working on a Cataloging Instruction Card. She clarified some items on the State Survey. She announced upcoming workshops not listed on the agenda, Verso Users Group on February 26 and Ingram I-Page on March 12, both in Dodge City. "Everyday Ethics" is the topic for a state-wide collaborative CE project that will be kicked off at the Kansas Library Conference. SWKLS will sponsor "Collection Development, Diversity, and Self-Censorship in Libraries" on May 13.

Charlene reported the second round of Major Tech Grants will be moved to August. The Tech staff is working on complications with installation of Open DNS in the last library. They are also busy with Windows 7 upgrades and Tech Plans for E-Rate. Tech Day has been scheduled for September 24.

Lori Zerr reported that Jonathan of the Greeley County Library staff is working on artwork for Kansas Reads.

Jean announced the next meeting of the Executive Board will be March 12 at Dodge City Public Library.

Jacquelyn Johnson made a motion to adjourn. Holly Mathes seconded.

Respectfully submitted,

Carolyn Guernsey
Recording Secretary