

Southwest Kansas Library System

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The Full Board of the Southwest Kansas Library System met for a Special Meeting on Friday, June 11, 2010, at 10:00 a.m. on-line via the SWKLS OPAL Meeting Room.

Those attending were:

Jean Schlegel, Chair	Ness City Public Library
Cara Vanderree	Ashland Library
Kathy Leon	Bucklin Public Library
Candi Hemel	Cimarron Public Library
Jacquelyn Johnson	Clark County Governor's Appointee
Ellen Selzer	Coldwater/Wilmore Regional Library
Cathy Reeves	Dodge City Public Library
Lennet Froelich	Dudley Township Library
Becky Heinz	Fowler Public Library
Holly Mathes	Grant County Library
Lori Zerr	Greeley County Library
Joyce Armstrong	Hamilton County Library
Richard Brookman	Kearny County Library
Pam Orth	Kismet Public Library
Ruby Martin	Lane County Library
Paulina Poplawska	Liberal Memorial Library
Caleb May	Meade Public Library
Roger Salisbury	Montezuma Township Library
Cindy Hittle	Morton County Library
Carolyn Chase	Plains Community Library
Leesa Shafer	Spearville Township Library
Denise Smith	Stanton County Library
Eunice Schroeder	Stevens County Library
Emily Sitz, Director	Southwest Kansas Library System
Patti Cummins	Southwest Kansas Library System
Carolyn Guernsey	Southwest Kansas Library System
Charlene McGuire	Southwest Kansas Library System
Janelle Mercer	Southwest Kansas Library System

The meeting was called to order by Board Chair Jean Schlegel. She stated the purpose of this Special Meeting is to approve the proposed State Library/Regional Library System Unified Plan of Service and to conduct the regular business of the System.

Caleb May made a motion to approve the agenda. Joyce Armstrong seconded. Motion carried.

Jean stated that signing in to the OPAL Room would serve as roll call.

The minutes from the April 16, 2010 meeting were presented for approval. Jean announced the meeting date in the first paragraph has been corrected. Richard Brookman made a motion to approve the minutes with this correction. Caleb May seconded. Motion carried.

Emily reviewed the Budget Summary and Carolyn reviewed the Account Balances for the month ending May 31, 2010.

Carolyn reviewed the bills for the month of June:

General Fund check #30370 through #30410

Grants and Aids check #6084 through 6102

with bills to be added before the end of the month from Amazon, AT&T, Best Water of Southwest Kansas, Blue Cross/Blue Shield of Kansas, Cox Communications, Dillons, Verizon, VISA, Wal Mart, and 6/22/2010 payroll expenses. Eunice Schroeder made a motion to pay the bills as presented. Caleb May seconded. Motion carried.

Emily reviewed the State Library/Regional Library System Unified Plan of Service for 2011. There are few changes since last year. We will be making a special effort to implement self-initiated interlibrary loan in SWKLS libraries. Joyce Armstrong made a motion to approve the Unified Plan of Service for 2011. Caleb May seconded. Motion carried.

Emily noted the Kansas Library Association budget is running short and asked that the System's membership dues be paid as early as possible in their next fiscal year. Richard Brookman made a motion to pay institutional (\$750) and individual (approximately \$450) KLA dues on July 1, 2010. Eunice Schroeder seconded. Motion carried.

Carolyn stated the audit of the System's financial statements for the year ended December 31, 2009 indicated no irregularities.

Emily announced the merger between BCR and Lyris has been moved up and will be effective in July for billing purposes. Caleb May made a motion to move SWKLS' membership to Lyris and pay their invoice for OCLC charges when it is received. Denise seconded. Motion carried.

Emily announced that she has been working with the KLA Executive Committee a lot with the transition after the resignation of the Executive Director. They are moving in a positive direction which will ultimately be good for SWKLS libraries. She is also working on the second phase of the statewide Regional Automation Grant. Jo Budler is on board to continue this initiative and to open it up to Community Colleges in 2011-12. It was announced this week that state Grants-in-Aid will be reduced by 10.3% in 2011.

Sara stated a bus trip is being organized for the Association of Rural and Small Libraries Conference in Denver October 13-16. This would be a great opportunity for networking with librarians from other Systems. She announced upcoming workshops including Nancy Pickard at Fall Assembly in October (she will be speaking in the morning and the business meeting will be moved to the afternoon), and Healthy Kids Challenge on October 20.

Charlene reported she, Janelle and Steve had attended a statewide Library IT meeting in Emporia. It was a great day. The System will be shifting from Cox e-mail to web-based Google Aps on June 25. All e-mails will be stored on-line. She will be attending an Overdrive meeting in July. She acknowledged those who participated in 23 Things and especially those who finished. All three of the Flip video camera prizes went to Southwest people.

Caleb May made a motion the meeting adjourn. Lori Zerr seconded.

Respectfully submitted,

Carolyn Guernsey
Recording Secretary